ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರ ವಿಜ್ಞಾನ ಸಂಸ್ಥೆ
ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತಾ ಸಂಸ್ಥೆ, ಬೆಂಗಳೂರು – 29
राष्ट्रीय मानसिक स्वास्थ्य और तंत्रिका विज्ञान संस्थान
राष्ट्रीय महत्व का संस्थान, बैंगलूरु – 29
NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
Institute of National Importance, Bengaluru – 29

संख्या: एनआईएमएच/परियोजना/विभिन्न पद/डब्ल्यूटी-यूके/2053/अधिसूचना/2026-27 दिनांक: 07.11.2026
No.NIMH/PROJ/VARIOUSPOSTS/WT-UK/2053/NOTIF/2026-27 **DATE: 07.11.2026**

NOTIFICATION

NIMHANS is conducting a **Walk in Selection** for filling up the post of **Field Officer, Senior Project Accountant, Admin Officer** on a contract basis for the Project Entitled "**Transformation Of Lived experience And Knowledge of heat, Agriculture and depression in India (TOLAKARI)"** funded by Wellcome Trust under Dr. Anish V. Cherian, Additional Professor & Principal Investigator, Department of Psychiatric Social Work, NIMHANS, Bengaluru – 560 029.

Name of the post:	**Field Officer**
No. of post:	05 (Five)
Essential Qualification:	▪ Master of Social Work (MSW) / M.Sc. in Psychology from a recognised university. ▪ Willingness to relocate to Siruguppa Taluk, Ballari District, Karnataka, and to travel extensively within the taluk. ▪ Proficiency in English, Kannada and Telugu is essential.
Desirable Qualification:	▪ Research experience in suicide prevention. ▪ Knowledge of mixed research methods. ▪ Experience of community fieldwork in rural areas. ▪ Familiarity with mobile or tablet-based data collection tools. ▪ A valid two-wheeler driving licence. ▪ Knowledge of additional languages will be considered an added advantage
Duties and responsibilities:	• Provide community-based intervention for people who have attempted suicide or self-harmed, including home visits, psychosocial first aid and safety planning, under supervision. • Carry out telephone and in-person follow-up of participants and high-risk cases as per the study protocol. • Identify warning signs and escalate risk immediately to the supervising clinician or coordinator, and facilitate referral to health services. • Administer surveys and assessments, enter data on digital platforms, and submit accurate daily and weekly field reports. • Work with ASHAs, ANMs, primary health centres, hospitals and local leaders to identify cases and strengthen referral pathways. • Assist in suicide prevention awareness and community engagement activities. • Maintain field diaries, consent records and participant confidentiality. • Perform any other project-related responsibilities assigned by the Principal Investigator.
Work location:	Siruguppa Taluk, Ballari District, Karnataka.
Emoluments/Salary:	**Rs. 25,000/- (Consolidated) PM**
Maximum Age Limit:	40 Years
Duration of Project:	5 Year
Duration of Post:	Initial Appointment will be made for a period of 6 months and renewable every 6 months based on performance of the candidate till the end of the project

Name of the post:	**Senior Project Accountant**
No. of post:	01(One)
Essential Qualification:	▪ **B.Com from a recognised university with a minimum of 15 years of experience in accounts**. ▪ Proven experience in budgeting, financial reporting and preparation of Utilization Certificates. ▪ Working knowledge of Tally and advanced MS Excel. ▪ Willingness to relocate and be based full-time at Siruguppa Taluk, Ballari District, Karnataka. ▪ Proficiency in English and Kannada is essential.
Desirable Qualification:	▪ Experience in handling accounts of externally funded research projects. ▪ Familiarity with government and institutional financial rules, procurement procedures (including GeM) and audit processes. ▪ Knowledge of statutory compliance ▪ Knowledge of additional languages (Telugu/Hindi) will be considered an added advantage.
Duties and responsibilities:	• Track budget against actual expenditure, identify variances, evaluate financial performance and recommend corrective actions. • Interpret financial data and prepare analytical reports, management summaries and actionable insights for the Principal Investigator. • Prepare Utilization Certificates and financial statements, and coordinate with funding agencies and donors to ensure timely reporting and compliance with funding requirements. • Maintain books of accounts, vouchers and ledgers; process payments, staff honoraria, field advances and their settlement in line with institutional procedures. • Support procurement documentation and maintain the project's asset and stock registers. • Ensure compliance with TDS, GST and other statutory and institutional financial requirements. • Prepare for and support internal, institutional and funder audits, and respond to audit queries. • Liaise with the NIMHANS accounts and research administration sections on fund releases, approvals and financial records. • Perform any other project-related responsibilities assigned by the Principal Investigator.
Work location:	Siruguppa Taluk, Ballari District, Karnataka.
Emoluments/Salary:	Rs. 40,000/- (Consolidated) PM
Maximum Age Limit:	58 Years
Duration of Project:	5 Year
Duration of Post:	Initial Appointment will be made for a period of 6 months and renewable every 6 months based on performance of the candidate till the end of the project

ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರ ವಿಜ್ಞಾನ ಸಂಸ್ಥೆ
ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತಾ ಸಂಸ್ಥೆ, ಬೆಂಗಳೂರು – 29
राष्ट्रीय मानसिक स्वास्थ्य और तंत्रिका विज्ञान संस्थान
राष्ट्रीय महत्व का संस्थान, बैंगलूरु – 29
NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
Institute of National Importance, Bengaluru – 29

Name of the post:	**Admin Officer**
No. of post:	01(One)
Essential Qualification:	▪ Any degree or diploma from a recognised university / institution, with a minimum of 5 years of work experience in administration. ▪ Proficiency in MS Office / Google Workspace and office correspondence. ▪ Willingness to relocate and be based full-time at Siruguppa Taluk, Ballari District, Karnataka. ▪ Proficiency in English and Kannada is essential.
Desirable Qualification:	▪ Familiarity with office procedures, personnel records and procurement. ▪ Experience in organising meetings, training programmes and field logistics. ▪ Knowledge of additional languages (e.g., Telugu/Hindi) will be considered an added advantage
Duties and responsibilities:	• Be responsible for day-to-day administrative functions of the project, and for carrying out administrative policies, procedures and practices. • Maintain records and files of important documents, and ensure the safe storage of institutional and credential documents. • Handle joining formalities, attendance, leave records, contract renewals and other personnel documentation for project staff. • Manage the Siruguppa field office, including premises, utilities, vehicles, travel and accommodation for project staff and visitors. • Obtain quotations, process purchase documentation and maintain stock and inventory registers in coordination with the Senior Project Accountant. • Organise logistics for project meetings, training programmes, community events and visits by collaborators. • Prepare regular reports on expenses and office budgets. • Handle official correspondence and liaise with NIMHANS administration, local offices and service providers. • Perform other functions assigned by the Principal Investigator from time to time.
Work location:	Siruguppa Taluk, Ballari District, Karnataka.
Emoluments/Salary:	Rs. 40,000/- (Consolidated) PM
Maximum Age Limit:	45 Years
Duration of Project:	5 Year
Duration of Post:	Initial Appointment will be made for a period of 6 months and renewable every 6 months based on performance of the candidate till the end of the project

Desirous candidates who fulfil the eligibility criteria mentioned above are advised to appear for the Walk-in-cum-Written Test with their **resume** and **original** testimonials, along with a set of self-attested **photocopies**.

Date & time: **21.11.2026**
Venue: **Lecture Hall-1, 1st Floor, adjacent to the Old Admin Building, NIMHANS, Bangalore – 560029**

Note:

- Candidates are required to report/join 30 minutes before the scheduled time for the interview/written test.
- No **TA/DA** will be paid for attending the written test/interview.
- Candidates currently working in projects (Extramural/Intramural) at NIMHANS must produce a No Objection Certificate (**NOC**) from their Principal Investigator.
- The candidate should have scored a **minimum of 50%** in the written examination (Whenever written examination is indicated) to qualify for the skill test/interview. For Direct Interview the candidate should score at least 50% Marks in the interview.
- The Institute reserves the right to select a suitable candidate. Possession of the prescribed essential qualifications alone does not guarantee selection.
- No hostel accommodation will be provided for project staff.

Sd/-

DEAN, RESEARCH